**PgCert Academic Practice in Art, Design and Communication**

**Action Research Project Ethical Enquiry Form**

**Participant name:** \_Genevieve Muwana\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Cohort:** 4

**Tutor name [delete as appropriate]:** Frederico Matos

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| 1. **What is your research question?**   **How can I incorporate more experiential learning type of activities inspired by the IPF 'Cultural Consequences' task in the Business pathway at level 4 to foster creativity in students?**  ? |
| 1. **Who will be providing you with information to help you answer your question, and how will you approach and/or select them?**   20 students from the course were selected and sent out the survey. 10 responded to the survey.  ~~Students at UAL~~  A colleague senior lecturer on the ALAC pathway ~~Staff at UAL~~  How will you approach and/or select from each category?  I will contact them via email and face to face. |
| 1. **What will you be asking participants to do?**  * Consent to their participation in research being carried out as part of my PGCert. * Complete a questionnaire about their experience of the welcome project: Cultural Consequences * I will ask students to engage in activities during rotation 2 of business and observe them to collect data and ask them about their experience using a questionnaire after the learning activities. * Respond to an e-mail with four questions about their learning experience during the welcome project: * **What did you learn as part of the welcome project?** * **What did you find challenging before, during and after the welcome project?** * **How important was it for you to share your culture as part of the project and where was your culture piece positioned in the final outcome? (the costume)** * **Would you have preferred to have more written guidelines to produce your outcome? Or did you enjoy the opportunity to freely use your creativity?** * **The project is heavily Design orientated, if Design is not your preferred pathway, how challenging did you find the task or how much did you enjoy the crafting aspect?** |
| 1. **How will you get informed consent from these participants?**   For students:  I will use a consent form and make it clear that I am seeking their consent to use the information collected from them for the purpose of my studies. I will explain the context of my studies and how their participation will support me in my studies.  Part of the data that I will collect will be from a past activity but should the student wish to opt out from the research, they will be free to do so without any impact on their learning activities. The second part of the data collection will take place in November, they will equally be able to withdraw without any impact on their learning activities.  With regards, to the students’ identities, should they wish to remain anonymous, I have the possibility to only use their student number or group number as a mean to identify them. I will also ask for consent to use their pictures or videos.  For the staff:  I will also seek consent through a consent form. I will ask the staff for the authorisation to use their views of the fashion show as a quote and mention their names in my research. |
| 1. **What potential risks to the interests of participants do you foresee and what steps will you take to minimise those risks?** A participant’s interests include their physical and psychological wellbeing; their commercial interests; and their rights of privacy and reputation.   None |
| 1. **What potential risks to yourself as the practitioner do you foresee and what steps will you take to minimise those risks?**   Time management. I will plan my research activities in advance and make sure that it does not interfere with teaching times. I will use emails as a way to collect data as much as possible in order to avoid taking time of teaching and learning activities. |
| 1. **Does your project involve children or vulnerable adults e.g. a person with a learning disability?**   NO |
| 1. **How will you store the information you gather from participants?**     If the students agree to me using their names, I will collect names, student numbers, preferred pathways, and group numbers along with the data from the enquiry. Should they wish to remain anonymous, I will only store the student number and group number.  After the enquiry, I will retain the pathway choices along with data collected about their experience both during the welcome project and during the second Business rotation, along with pictures and videos of the outcomes produced by students. The information will be retained for as long as it allows me to apply the findings to my curriculum design on the business pathway. It will be stored in the IPF Business folder on the cloud so that my colleague can also access the information if needed.  I will destroy the student names as those will not be relevant anymore after the enquiry. I will remove them from the documents. |
| **I confirm my responsibility to deliver the project in accordance with the Code of Practice on Research Ethics of the University of the Arts London (the University). In signing this form I am also confirming that:**   1. **The form is accurate to the best of my knowledge and belief.** 2. **I understand and accept that the ethical propriety of this project may be monitored by the relevant College Research body and/or the University’s Research Ethics Sub-Committee.** |
| Signed: ­­­\_Genevieve Muwana\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: 17/10/2023\_\_\_\_\_\_\_\_\_\_\_\_ |
| **I support this project and have** **reviewed it with the participant:**  Signed: Frederico Matos Date: 07/12/2023 |